

EMPTY APARTMENTS

Packages offered		Price	Individual services	Price
Basic package	check the apartment (once a month)	within the Budapest area HUF 20.000 / month	in case of newly bought apartments we will have public utilities registered in the owner's name	ask for individual offer
	check the postbox (once a month)		take out an insurance for the apartment	
	be present at enforced repairs/replacements/checks (e.g. at chimney sweeping, utility meter replacement or meter reading...)		do home decoration	
	carry out SOS/NON STOP troubleshooting (e.g. in case of broken pipes, floods, heating disorders...)		obtain offers for home renovations, renewals; check how the works are performed	
	prepare an itemized list for the owner (once a month)		do for an hourly fee any other jobs that require personal supervision but can not be included in the monthly undertakings	
Premium package	Basic package contents	within the Budapest area HUF 25.000 / month	Concierge services	
	settle bills, keep contact with public utility service providers and common representatives		replenishment (of the apartment with products required by the owner)	ask for individual offer
	represent the owner at residents' meetings (if so required by the owner based on the agenda)		car rent	
	settle damages with insurers		calling a taxi	
<p>We ask you to pay our service fee subsequently before the last workday of every month.</p> <p>Our fee for conducting affairs in Pest country and the catchment area of lakes Velence and Balaton is the same as in Budapest, but we will charge a mileage fee depending on the distances covered so please request an individual offer from us.</p>		booking tables	ask for individual offer	
		providing babysitters (who also speak English)		
		cleaning		
		For properties on sale		
		conduct of the sale from advertising to handing over the keys		